



# CITY OF SAN DIEGO

PURCHASING DIVISION  
1200 Third Avenue, Suite 200  
San Diego, CA 92101-4195

Bid No. 5858-04-L

## REQUEST FOR BID

Bid Opening Date: September 23, 2003  
@ 2:30 p.m.

Subject: Furnish the City of San Diego with **SUBSCRIPTIONS**, as may be required for a period of one (1) year commencing January 1, 2004 through December 31, 2004, unless otherwise noted, with options to renew for four (4) additional one (1) year periods, in accordance with the attached specifications.

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Company _____	Name _____ [PRINT OR TYPE]
Federal Tax I.D. No. _____	Signature* _____
Street Address _____	Title _____
City _____	Date _____
State _____ Zip Code _____	
Tel. No. _____ Fax No. _____	<i>*Authorized Signature: The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.</i>
E-Mail _____	

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**This cover page must be completed and submitted as part of your bid.**

If your firm is not located in California, are you authorized to collect California sales tax? ☐ YES ☐ NO

If YES, under what Permit # \_\_\_\_\_

**NOTE: The City of San Diego is subject to State Sales and Use Tax, but is exempt from Federal Excise Tax and will furnish exemption certificates upon request. Do not include Federal Excise or Sales Tax in your Bid.**

If you are a Vendor located in the City of San Diego, a 1% sales tax refund to the City will be considered in evaluation of your bid.

Cash discount terms \_\_\_\_\_% \_\_\_\_\_ days.  
[Terms of less than 20 days will be considered as Net 30 for bid evaluation purposes.]

State delivery time required: \_\_\_\_\_ days after receipt of order.

The following addenda are acknowledged and incorporated in this submittal: \_\_\_\_\_

### FOR FURTHER INFORMATION CONCERNING THIS BID

LISA HOFFMANN/keo, Procurement Specialist

Phone: (619) 236-6096 Facsimile: (619) 236-5904

E-mail: LHOFFMANN@sandiego.gov

## TABLE OF CONTENTS

I. Pricing Page .....	3
A. Subscription .....	3
B. Delivery.....	3
II. Background .....	4
III. Scope Of Work .....	4
IV. Terms And Conditions.....	4
A. Questions And Comments .....	4
B. Award.....	4
C. Submittals .....	4
D. Option To Renew .....	5
E. Public Agency.....	6
F. Indemnification And Hold Harmless Agreement .....	6
G. Quantities .....	7
H. References/Qualifications .....	7
I. General Provisions .....	7
J. Addenda .....	7
K. Exceptions.....	8
L. Bid Results .....	8
M. Request For Taxpayer Identification Number .....	8
N. Audit And Inspection Of Records.....	8
O. Assignment Of Contract .....	8
P. Drug-Free Workplace Policy .....	9
Q. Americans With Disabilities Act .....	9
R. Equal Employment Opportunity .....	9
S. Nondiscrimination In Contracting .....	10
V. Specifications.....	11
A. Fulfillment.....	11
B. Adding Subscriptions.....	11
C. Canceling Subscriptions.....	11
D. Discounts.....	11
E. Pricing.....	12
F. Claims .....	12
G. Reports/Listings .....	12
H. Invoices .....	12
I. Service.....	13
Forms	
Bidder's References .....	14
Certification Survey .....	15
Attachments	
Attachment A .....	16
Attachment B .....	18

**I. PRICING PAGE**

**A. SUBSCRIPTION**

Quantity	Description	Total	Discount %	Extended Total (Total Less Discount)
1	One (1) subscription of each magazine on the Master Title List, (see Attachment B) in accordance with bid specifications.	\$	%	\$

**B. DELIVERY**

The following is for informational purposes only and will not be considered in evaluation for award.

Does Bidder provide next day shipping? ☐ Yes ☐ No

If yes, Bidder shall attach with bid submittal the most recent schedule of next day shipping charges to also include all other expedited shipping services Bidder offers and their respective costs.

## **II. BACKGROUND**

The San Diego Public Library (SDPL) consists of thirty-four (34) branch libraries and one (1) main Library. SDPL serves a population of over 1,277,000 as the seventh largest city in the United States and the second largest in California. The City anticipates five (5) new additional branches and a new main Library within the next five (5) years.

## **III. SCOPE OF WORK**

Furnish the City of San Diego with subscriptions as may be required by the San Diego Public Library (SDPL) system for a period of one (1) year beginning January 2004.

## **IV. TERMS AND CONDITIONS**

### **A. QUESTIONS AND COMMENTS**

Questions and comments regarding this bid must be submitted in writing to Purchasing Division, Attn: Lisa Hoffmann, 1200 Third Avenue, Suite 200, San Diego, CA 92101-4195 or faxed to (619) 533-3229, no later than 5:00 p.m. on Monday, September 15, 2003.

### **B. AWARD**

This bid shall be awarded as a lot, as may be in the best interest of the City.

Contract shall be awarded to the low, responsive, responsible Bidder whose bid is considered to be most advantageous to the City; price and other factors considered. Factors to be considered may include, but not be limited to the following:

1. References
2. Number of Titles available.

### **C. SUBMITTALS**

#### **1. BID SUBMITTAL**

Bids must be returned in a sealed envelope to the Purchasing Division, 1200 Third Avenue, Suite 200, San Diego, CA 92101. The bid number and opening date/time must be referenced on the outside of the envelope (lower left corner). Bids must be received by the Purchasing Reception Desk prior to bid opening at 2:30 p.m. on bid opening date. **Faxed bids will not be accepted.**

**The original and three (3) copies of bid, including any attachments, shall be submitted.**

## 2. SUBMITTALS REQUIRED WITH BID

**Failure to provide the required submittals with the bid may be cause for the bid to be rejected as non-responsive.**

- a. Bidder's References (as specified in Section IV, paragraph H).
- b. List of titles with State of California sales tax liability (as specified in Section V, paragraph A, item 2).
- c. List of titles Bidder cannot supply (as specified in Section V, paragraph A, item 3).
- d. Claim handling procedure (as specified in Section V, paragraph F, item 2).
- e. Sample of delays in Publication and titles report (as specified in Section V, paragraph G, item 1).
- f. Listing of titles offered (as specified in Section V, paragraph G, item 2).
- g. Sample invoice (as specified in Section V, paragraph H, item 1).
- h. Electronic options available to SDPL (as specified in Section V, paragraph H, item 3).
- i. Certification Survey (use form on page 15).

## 3. SUBMITTALS REQUIRED UPON PROVISIONAL AWARD

**Failure to provide the following documentation within the time period specified may be cause for the provisional award to be voided and the bid to be rejected as non-responsive.**

- Taxpayer Identification Number (W-9) as specified in Section IV, paragraph M, if not currently on file.

## D. OPTION TO RENEW

The City may desire to exercise an option to renew the contract for up to four (4) additional one (1) year periods under the terms and conditions herein stated beginning on the anniversary of the commencement of contract. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed sixty (60) days prior to the expiration of the contract period. Either the City or the Contractor may decline to confirm the renewal of the contract for any reason whatsoever, which shall render the renewal option null and void.

Discounts quoted shall not be reduced at any time during the contract period and shall be taken from the Manufacturer's most recent current list prices provided to the City. Greater discounts, when available shall be provided.

The City's initial letter offering the Bidder an opportunity to renew the contract does not constitute an award of the option period. Any option acceptance must be confirmed by the City, in writing, before it becomes valid.

Would the Bidder accept the option to renew, subject to the above stated conditions?

YES \_\_\_\_\_ NO \_\_\_\_\_

Failure to complete the above section will be construed to mean Bidder is willing to accept the option to renew, subject to the stated conditions.

This section will not be considered in the evaluation for award.

The City may also desire to extend a contract on a month-to-month basis upon expiration of the current contract period under the terms and conditions of the current contract unless modified in writing. The renewal is contingent on a mutual agreement between the City and the Contractor with such agreement to be confirmed in writing prior to the expiration of the contract period.

E. PUBLIC AGENCY

It is intended that any other public agency as defined by Cal. Gov. Code § 6500 shall have the option to participate in any award made as a result of this solicitation. This option shall extend for the term of the agreement with the City of San Diego, and shall be subject to the Contractor's acceptance. Any participating public agency shall accept sole responsibility for the placing of orders, arranging for delivery and/or services, and making payments to the Contractor. The City of San Diego will not be liable, or responsible, for any obligations, including but not limited to financial responsibility, in connection with participation by other public agencies.

If other agencies participate, the Vendor shall furnish the City of San Diego an annual report showing the name of the agencies, contact person and phone number for each agency, and details of items supplied, including quantities. This report shall be furnished to the City on the anniversary date of the commencement of the contract.

F. INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor agrees to defend, indemnify, protect, and hold City and its agents, officers, and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to City's or Contractor's employees, agents, or officers which arise from, or are connected with, or are caused, or claimed to be caused by the acts, or omissions of Contractor and its agents, officers, or employees in performing, providing, manufacturing, or supplying the work, services, product, or equipment relating to this bid, and all expenses of investigating and defending against same; provided, however, that Contractor's duty to indemnify and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of the City, its agents, officers, or employees.

Notwithstanding anything herein to the contrary, the services provided under this contract will not give rise to, nor will be deemed or construed so as to confer any rights on any other party as a third party beneficiary or otherwise.

G. QUANTITIES

The estimated requirements shown on the Pricing Page(s) will vary with the demands of the City of San Diego. These quantities are listed for information purposes only and shall not be deemed to either guarantee a minimum amount or restrict the maximum amount to be delivered throughout the contract period. Nor shall any variations from the estimated quantities, regardless of extent, entitle the Bidder to an adjustment in the unit price or to any other compensation.

H. REFERENCES/QUALIFICATIONS

Bidders are required to demonstrate successful performance for work of similar size and scope as specified in this contract during the past three (3) years.

**To enable the City to evaluate the responsibility, experience, skill, and business standing of the Bidder, the following documents must be included with the bid submittal:**

- Bidder's References (use form on page 14).

I. GENERAL PROVISIONS

Except as otherwise specified herein, the City of San Diego General Provisions, dated September 12, 2001, (on file in the Office of the Purchasing Agent) are incorporated as part of this bid/proposal and any resulting contract by reference. The General Provisions are available online at [www.sandiego.gov/purchasing](http://www.sandiego.gov/purchasing) or via request from the Purchasing Division by calling (619) 236-6000.

By signing and/or authorizing the bid submittal, the Bidder/Proposer acknowledges that they have read and understood the meaning, intent, and requirements of said General Provisions; and acknowledge said General Provisions are included as a part of this bid/proposal.

In the event of any conflict between the City of San Diego General Provisions and the terms and conditions included in this bid/proposal, the terms and conditions of this bid/proposal shall prevail.

J. ADDENDA

It is the Bidders' responsibility to ensure that all addenda issued are incorporated in their bid submittal.

Failure to acknowledge and incorporate addenda will not relieve the Bidder of the responsibility to meet all terms and conditions of the specifications for price bid.

K. EXCEPTIONS

If a Bidder/Proposer takes any exception to any part of these specifications as written, or as amended by any Addenda subsequently issued, or the General Provisions, they must do so in writing. Said exceptions must be submitted with the bid/proposal. Failure to do so will be construed as acceptance of all provisions of the specifications and General Provisions.

L. BID RESULTS

Bid results **will not** be given out over the phone. To obtain bid results, either (1) attend the bid opening or (2) provide a self-addressed stamped envelope referencing the bid number. Envelopes may be submitted with the bid, or mailed directly to the Purchasing Division. They will be kept on file until the bid opens and the extensions are verified. Bid tabulations will generally be mailed to requester within **three (3) working days** after the bid opening to review bid tabulation.

M. REQUEST FOR TAXPAYER IDENTIFICATION NUMBER

I.R.S. regulations require the City of San Diego to have the correct name, address, and Taxpayer Identification Number (TIN) or Social Security Number (SSN) on file for businesses or persons who provide services or products to the City of San Diego. This information is necessary to complete Form 1099 at the end of each tax year.

In order to comply with I.R.S. regulations, the City of San Diego requires each Vendor to provide a Form W-9 prior to award of contract. Failure to provide a completed Form W-9 within three (3) business days of the City's request may result in a bid being declared non-responsive and rejected.

N. AUDIT AND INSPECTION OF RECORDS

The Contractor, and any Subcontractors, shall make available upon request all records which in the opinion of the City Auditor are necessary to conduct an audit of this contract. Such records may include invoices, materials, payrolls, personnel records, and other data relating to all matters covered by this contract. The Contractor and Subcontractors shall retain such data and records for a period of not less than three (3) years following receipt of final payment. The Contractor shall make available all requested data and records at reasonable locations within the City or County of San Diego, at any time during normal business hours, and as often as the City deems necessary. If records are not made available within the City or County of San Diego, the Contractor shall pay the City's travel costs to the location where the records are maintained. Failure to make requested records available for audit by the date requested will result in immediate termination of contract.

O. ASSIGNMENT OF CONTRACT

Contractor shall not assign this contract, or any right or interest hereunder, without prior written consent of the City.



P. DRUG-FREE WORKPLACE POLICY

All City projects are subject to City of San Diego Council Policy No. 100-17, Drug-Free Workplace. This policy requires that all City construction Contractors, consultants, grantees, and providers of non-professional services provide a drug-free workplace in accordance with the provisions contained therein.

The Drug-Free Workplace Policy is available online at [www.sandiego.gov/purchasing](http://www.sandiego.gov/purchasing) or via request from the Purchasing Division by calling (619) 236-6000.

By signing and/or authorizing the bid submittal, the Bidder/Proposer acknowledges that they have read and understood the meaning, intent, and requirements of said policy; acknowledge said policy is incorporated as part of this bid/proposal; certify that they have a drug-free workplace program in place that complies with said policy; and that Subcontractor agreements for this bid/proposal contain language which indicates the Subcontractor's agreement to comply with this policy.

Q. AMERICANS WITH DISABILITIES ACT

Every person or organization awarded a contract, lease, or grant by the City of San Diego acknowledges and agrees that they are aware of and will comply with Council Policy 100-04, adopted by Resolution No. 282153 relating to the federally mandated Americans with Disabilities Act (ADA). Contractors and Subcontractors will be individually responsible for their own ADA program.

In compliance with Council Policy 000-03, adopted by Resolution No. 279130, sign language or oral interpreting services are available at pre-bid meetings and bid openings with a five (5) business day notice to Purchasing at (619) 236-6000 or email at [Purchasing@sandiego.gov](mailto:Purchasing@sandiego.gov).

R. EQUAL EMPLOYMENT OPPORTUNITY

Contractor shall not discriminate against any employee or applicant for employment on any basis prohibited by law. Contractor shall provide equal opportunity in all employment practices. Contractor shall also ensure that their Subcontractors comply with the City's Equal Employment Opportunity Program. Contractor agrees to be bound by the City Of San Diego Equal Opportunity Ordinance (Municipal Code Chapter II, Article 2, Division 27).

Contractor shall submit a Work Force Report or an Equal Employment Opportunity Plan, within five (5) days of being notified by the Purchasing Division.

For questions regarding the City's Equal Employment Opportunity Program, contact the Equal Opportunity Contracting Office at (619) 533-4464.

S. NONDISCRIMINATION IN CONTRACTING

Contractor shall not discriminate on the basis of race, gender, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring or treatment of Subcontractors, Vendors or Suppliers. Contractor shall provide equal opportunity for Subcontractors to participate in subcontracting opportunities. Contractor understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in contract termination, debarment, or other sanctions. This language shall also be included in construction contracts between the Contractor and any Subcontractors, Vendors, and Suppliers.

As part of its bid proposal, Bidder shall provide to the City a list of all instances within the past ten (10) years where a complaint was filed or pending against Bidder in a legal or administrative proceeding alleging that Bidder discriminated against its employees, Subcontractors, Vendors, or Suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

Upon the City's request, Contractor agrees to provide to the City, within sixty (60) calendar days, a truthful and complete list of names of all Subcontractors, Vendors, and Suppliers that Contractor has used in the past five (5) years on any of its contracts that were undertaken within San Diego County, including the total dollar amount paid by Contractor for each subcontract or supply contract. Contractor further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Nondiscrimination in Contracting Ordinance (Municipal Code Sections 22.3401 - 22.3417). Contractor understands and agrees that violation of this clause shall be considered a material breach of the contract and may result in remedies being ordered against the Contractor up to and including contract termination, debarment, and other sanctions for violation of the provisions of the Nondiscrimination in Contracting Ordinance. Contractor further understands and agrees that the procedures, remedies, and sanctions provided for in the Nondiscrimination Ordinance apply only to violations of said Nondiscrimination Ordinance.

For questions regarding the City's Nondiscrimination in Contracting Ordinance, contact the Equal Opportunity Contracting Office at (619) 533-4464.

## **V. SPECIFICATIONS**

### **A. FULFILLMENT**

1. The Bidder shall supply at least ninety-five percent (95%) of the titles listed in Attachment B.
2. The Bidder shall submit with the bid a list of titles with sales tax liability as required by the State of California.
3. The Bidder shall submit with the bid a list of titles they cannot supply.
4. Separately issued indexes and buyer's guides shall be included with SDPL's order whether or not they are specified by title on the master subscription list.
5. Subscriptions shall be delivered to each Library site designated in the subscription order.
6. The Contractor shall process changes of address for subscriptions immediately.
7. The Contractor shall replace issues received damaged or in an otherwise unsatisfactory condition at no additional cost to SDPL.

### **B. ADDING SUBSCRIPTIONS**

1. SDPL reserves the right to add subscriptions to the contract at any time at the same discount schedule in effect for the contract period with no penalty for minimum orders.
2. The Contractor shall adjust the price and terms of each subscription added to run from January through December.

### **C. CANCELING SUBSCRIPTIONS**

1. SDPL reserves the right to cancel subscriptions at any time.
2. The Contractor shall provide a refund for the balance of the cancelled subscription period.
3. If a title ceases publication, a refund or credit for the balance of the unused subscription shall be passed onto SDPL.

### **D. DISCOUNTS**

1. The Bidder shall specify the percentage discount off current Publisher's list price. Refer to the list of titles that SDPL currently subscribes which is included with this bid as Attachment B.
2. The percentage of discount off current Publisher's list price shall not decrease for the length of the contract.

E. PRICING

1. Pricing for all subscriptions quoted shall include standard Publisher delivery charges to various locations as designated by SDPL. Pricing shall also include Bidder's administrative and processing costs in addition to shipping and handling costs.
2. Prices quoted shall be FOB destination to the San Diego Central Library and thirty-four (34) branch libraries (see Attachment A for addresses).

Additional locations may be added at no additional cost to SDPL.

F. CLAIMS

1. The Contractor shall obtain claimed issues within six (6) weeks and shall process all claims to the Publishers for issues not received.
2. The Contractor shall specify the procedure necessary for filing claims and shall provide any material or equipment (i.e. forms, electronic interface) necessary for filing of claims at no additional cost to SDPL. Bidder shall submit a copy of claim handling procedure, which shall include how missing issues are addressed other than claiming from the Publisher.
3. The Contractor shall provide a credit to SDPL for issues claimed but never received. SDPL shall not accept a lengthening of the subscription as a substitute for a credit.
4. The Contractor shall provide a monthly update as to the status of claimed issues at no additional cost to SDPL.

G. REPORTS/LISTINGS

1. The Contractor shall provide a monthly report to include delays in publication, title changes, discontinued titles, and merged titles at no additional cost to SDPL. A sample of the report shall be submitted with the bid.
2. The Bidder shall submit with their bid, a complete listing of titles offered.

H. INVOICES

1. The Contractor shall provide invoices in triplicate for each Library branch and Central Library section. The invoices shall be arranged alphabetically by title and shall include magazine frequency and title change information. Invoices shall give subtotals by branch and Central Library section, total cost, and tax charge on designated titles. The invoice shall include the California Use Tax Permit number if California Sales Tax is collected. A sample of the invoice shall be submitted with bid.

2. Invoices shall be mailed to:

San Diego Public Library  
Order Section  
707 Broadway, Suite 300 (inside delivery)  
San Diego, CA 92101-5300

3. The Bidder shall describe any electronic options available for providing subscription and invoice information. SDPL currently uses Sirsi Classic ATLAS. Bidder shall include with bid submittal information regarding electronic options available to SDPL.

I. SERVICE

1. The Contractor shall provide a Sales Account Representative and a Customer Service Representative who will be assigned specifically to this contract.

The Account Representative shall meet with designated SDPL staff on a minimum quarterly basis at SDPL.

The Account and Customer Service Representatives shall respond to messages within two (2) business days.

2. The Contractor shall provide toll free telephone numbers for SDPL to contact the Account and Customer Service Representatives Monday through Friday from 7:00 a.m. to 5:00 p.m., Pacific Standard Time.
3. The Contractor shall provide account management services that will include the following information:
  - a. Account activity by period and account
  - b. Open items
  - c. Open credit memos.
4. The Contractor shall accept orders in the following formats:
  - a. Internet Transmission
  - b. Paper Selection Lists
  - c. Tele-Facsimile Orders
  - d. Telephone Orders.

### BIDDER'S REFERENCES

The Bidder is **required** to provide a minimum of three (3) references where work of a similar size and nature was performed within the past three (3) years. This will enable the City of San Diego to judge the responsibility, experience, skill, and business standing of the Bidder.

#### REFERENCES

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Requirements of Contract: \_\_\_\_\_

\_\_\_\_\_

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Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Requirements of Contract: \_\_\_\_\_

\_\_\_\_\_

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Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ Fax Number: \_\_\_\_\_

Dollar Value of Contract: \$ \_\_\_\_\_ Contract Dates: \_\_\_\_\_

Requirements of Contract: \_\_\_\_\_

\_\_\_\_\_

## Certification Survey

For Small, Ethnically and Culturally Diverse,  
Woman, Disadvantaged, Disabled Veteran, Or Other Businesses

All Contractors are required to complete this form and return it with their bid package.

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone No.: (\_\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

1. Contractor's company is **currently** certified as small, ethnically and culturally diverse, woman, disadvantaged, disabled veteran, or other business? ☐ Yes ☐ No

Certification Number/Agency: \_\_\_\_\_

2. Contractor's company has applied for certification? ☐ Yes ☐ No

If yes, which agency? \_\_\_\_\_

3. Contractor's company is an independently owned business? ☐ Yes ☐ No

4. Contractor's company is 51% or more owned by a socially, economically, disadvantaged individual\*? ☐ Yes ☐ No

5. SIC Code: \_\_\_\_\_ NAICS: \_\_\_\_\_

6. Number of Employees: \_\_\_\_\_

7. Annual Gross Receipts (three year average): \_\_\_\_\_

8. This is not an application for certification. If you would like to receive an application for certification, please check box: ☐

I certify that this information is correct: \_\_\_\_\_

Authorized Signature

(Date)

\* Black Americans, Native Americans, Hispanic Americans, Asian-Pacific Americans, Subcontinent Asian Americans, Women, any additional groups whose members are designated as socially and economically disadvantaged by the Small Business Administration (SBA) at such time as the SBA designation becomes effective.

## ATTACHMENT A

### San Diego Public Library Locations

**Central Library**

Mailroom  
820 E St., San Diego, CA 92101-6478  
(619) 236-5800

**Beckwourth Branch Library**

721 San Pasqual St., San Diego, CA 92113-1839  
(619) 527-3404

**Carmel Mountain Ranch Branch**

12095 World Trade Dr., San Diego, CA 92128-3709  
(858) 538-8181

**City Heights Weingart Branch Library**

3795 Fairmount Ave., San Diego, CA 92105-2605  
(619) 641-6100

**College Heights Branch Library**

4710 College Ave., San Diego, CA 92115-3905  
(619) 533-3902

**La Jolla Riford Branch Library**

7555 Draper Ave., La Jolla, CA 92037-4802  
Telephone Number To Be Determined  
Anticipated Facility Opening is December, 2003

**Logan Heights Branch Library**

811 So. 28th St., San Diego, CA 92113-2498  
(619) 533-3968

**Mira Mesa Branch Library**

8405 New Salem St., San Diego, CA 92126-2398  
(858) 538-8165

**Balboa Branch Library**

4255 Mt. Abernathy Ave., San Diego, CA 92117-5028  
(858) 573-1390

**Benjamin Branch Library**

5188 Zion Ave., San Diego, 92120-2728  
(619) 533-3970

**Carmel Valley Branch Library**

3919 Townsgate Dr., San Diego, CA 92130-2584  
(858) 552-1668

**Clairemont Branch Library**

2920 Burgener Blvd., San Diego, CA 92110-1027  
(858) 581-9935

**Kensington/Normal Heights Branch Library**

4121 Adams Ave., San Diego, CA 92116-2507  
(619) 533-3974

**Linda Vista Branch Library**

2160 Ulric St., San Diego, CA 92111-6628  
(858) 573-1399

**Malcolm X Library and Performing Arts Center**

5148 Market St., San Diego, CA 92114-2209  
(619) 527-3405

**Mission Hills Branch Library**

925 W. Washington St., San Diego, CA 92103-1895  
(619) 692-4910



**Mission Valley Branch Library**

2123 Fenton Parkway, San Diego, CA 92108  
(858) 573-5007

**North Park Branch Library**

3795 31st St., San Diego, CA 92104-3720  
(619) 533-3972

**Ocean Beach Branch Library**

4801 Santa Monica Ave., San Diego, CA 92107-2810  
(619) 531-1532

**Pacific Beach Taylor Branch Library**

4275 Cass St., San Diego, CA 92109-4005  
(858) 581-9934

**Point Loma Branch Library**

3701 Voltaire St., San Diego, CA 92107-2494  
(619) 531-1539

**Rancho Peñasquitos Branch Library**

13330 Salmon River Rd., San Diego, CA 92129-2641  
(858) 538-8159

**San Ysidro Branch Library**

101 W. San Ysidro Blvd., San Diego, CA 92173-2516  
(619) 424-0475

**Serra Mesa Branch Library**

3440 Sand Rock Rd., San Diego, CA 92123-2198  
(858) 573-1396

**Tierrasanta Branch Library**

4985 La Cuenta Dr., San Diego, CA 92124-2601  
(858) 573-1384

**University Heights Branch Library**

4193 Park Blvd., San Diego, CA 92103-2510  
(619) 692-4912

**North Clairemont Branch Library**

4616 Clairemont Dr., San Diego, CA 92117-2701  
(858) 581-9931

**Oak Park Branch Library**

2802 54th St., San Diego, CA 92105-4941  
(619) 527-3406

**Otay Mesa Branch Library**

3003 Coronado Ave., San Diego, CA 92154-2198  
(619) 424-0474

**Paradise Hills Branch Library**

5922 Rancho Hills Dr., San Diego, CA 92139-3137  
(619) 527-3461

**Rancho Bernardo Branch Library**

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SRDS Business Publication Advertising Source	Subscription
SRDS Consumer Magazine Advertising Source	Subscription
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